

Down-To-Earth (Vic) Cooperative Society Limited

Organising Committee

Minutes

Date: 19<sup>th</sup> Oct, 2017

Time: 10pm

Venue: CERES, Learning Centre Rm,1-2 Lee St, Brunswick East VIC

Online: <https://dte.coop/live.meeting>

#	Item	Raised by:
1	<b><u>Meeting Started</u></b>	<i>Procedural</i>
	10 pm	
2	<b><u>Election Of Chair</u></b>	<i>Procedural</i>
	Confirmation of Chairperson: Aaron Shipperlee Confirm Minute Keeper: Coral Larke	
3	<b><u>Attendance</u></b>	<i>Procedural</i>
	Banville Denise Bennett Emma Cruise David Cruise Peter Ernst Kathleen Ernst Vanessa Day Elyza Flynn John Gregory Steve Hales Ian Hunt Lindy James Joel Larke Coral Mcdonald David Macpherson Robin Nissen Lars Pitt Trevor Reed Shardae-Breeane Reid Darrell Reid Troy Royal Donald Schwarz Martin Tarr Jennifer Tippett Peter Tunney Kristen Rasmussen Mark Shipperlee Aaron	

	Underwood Bubbah Woodgate Richard	
<b>4</b>	<b><u>Confirmation of Previous Meeting Minutes</u></b>	<i>Procedural</i>
	Minutes were circulated but not read most by members.  Re 21 <sup>st</sup> September Minutes. 1. Kathy Ernst: That up to \$300 is available for catering for each OC & CC combined meeting. 2. Kathy Ernst: Item 9, To correct statement to being :Motion: For Kathy to investigate DTE insurances including to contact brokers and companies Moved by Denise and Seconded by Craig Passed by consensus.  Minutes Accepted <b>Moved</b> Kathy Ernst <b>Seconded</b> by Trevor Pitt. Passed.	<b>Moved: Seconded: Accepted</b>
<b>5</b>	<b><u>Action Task List</u></b>	<i>Procedural</i>
	Tasks were not read out.	
<b>6</b>	<b><u>Correspondence / Payments</u></b>	
	None	
<b>7</b>	<b><u>WH&amp;S</u></b>	<i>Procedural</i>
	None	
<b>8</b>	<b><u>Agenda Items Carried Over From Previous CC Meeting</u></b>	<i>Procedural</i>
	None	
<b>9</b>	<b><u>AGM</u></b>	
	1. The AGM will be held 23 <sup>rd</sup> November.  2. Nominations for Directors ends 26 <sup>th</sup> Oct  3. This will be the first time for an online voting system.  4. TBT will conduct the election through election buddy.  5. David wants to do this with other volunteers to make sure they learn to do it correctly  <b>Ian:</b> We have 140 members, worried about going into a computer system, we are running a risk it is much easier to run a postal ballot. It is fraught with risk. <b>Troy:</b> we need to send out ballots, rules states they must be available. That we agreed to do a trial ballot of our favorite colour. David should avail himself to get this trial to happen depending on availability on Monday. <b>Mark:</b> Who is doing the food?	
<b>10</b>	<b><u>Motion: Make directors expenditures available to members.</u></b>	<i>Kathy Ernst</i>
	Kathy Ernst Motion: To make directors expenditures available to members. Kathy Ernst Withdrew her motion. Denise will access accounts and export details onto an excel sheet and supply the information to Kathy.	
<b>11</b>	<b><u>Was the OC /CC combo too long was it successful</u></b>	<i>Coral Larke</i>
	Ian: We had one item go for over an hour, we need to trial this for 3 months. We achieved 2 meetings in the one night and that is wonderful.	
<b>12</b>	<b><u>Debit Card Request</u></b>	<i>Malcolm Mathews</i>
	Malcolm Mathews request for minutes to note that Sasha Reed, Andrew Wilkinson, Bonny Gibson are to receive a debit card.	

	<b><u>Carried Resolutions</u></b>	<i>Procedural</i>
	<b><u>Actions Task List</u></b>	<i>Procedural</i>
	<ol style="list-style-type: none"> <li>1. Emma and David to prepare notices.</li> <li>2. Decide who is getting the codes ready for mail out – Volunteer Requirements</li> <li>3. Denise to provide breakdown of directors expenses to Kathy</li> </ol>	
	<b><u>Next Meeting Date &amp; Time Confirmation</u></b>	<i>Procedural</i>
	<b><u>Meeting Ended</u></b>	<i>Procedural</i>
	10.55pm	